

TOWN OF STOW

Lower Village Sub-Committee

Minutes of the September 8, 2010, Lower Village Sub-Committee (LVC) Meeting.

Present: Members: Don McPherson, Phil Moseley, Russ Willis and Brian Martinson
Board of Selectmen Liaison: Laura Spear
Absent, Lori Clark and Barbara Sipler

ANNOUNCEMENT

Brian Martinson informed us that, at its meeting of September 7, 2010, (last night) the Planning Board officially reduced the number of seats on our committee from 9 to 7. This was due in part to the resignation of Bruce Fletcher and the frequent absence of Lucille King. This reduced the number needed for a quorum to 4. Having a quorum, the meeting was opened.

The meeting was called to order at 8:05 AM.

MINUTES

Phil moved to approve the minutes of the July 28, 2010 meeting as amended; Russ seconded; the motion carried unanimously.

GATEWAY SIGN

The LVC agreed that no further advertizing was needed for the sign design. Barbara Sipler will be asked to bring forth historically appropriate suggestions for the 'logo' on the sign.

STREETSCAPE

Phil's revised streetscape specs were reviewed. Don will continue to develop a new fence layout plan for the north and south side plans for the next meeting. We will then combine Phil's specs with Don's fence layout into one document for the Planning Board's review and acceptance.

WORK PLAN

The LVC agreed that:

- 1 - the SPB should move forward and release the RFP in order to get hard cost numbers for the Selectmen and Highway to work with,
- 2 - the westernmost traffic calming island (TCI) is unlikely to be moved by future curb cut realignments and therefore should be the first made permanent by the Stow Highway (SHD),
- 3 - when the permanent TCI is installed, crosswalk extensions should be installed to connect to the sidewalk and parking lot,
- 4 - the south side fence location will be determined when Don's plan is completed (next mtg.),
- 5 - regarding the Town property east of Red Acre Road, the SHD will be asked to remove the debris pile, mow the grass, and install the gravel path where previously agreed upon,
- 6 - Don will send a letter to the SHD outlining these items,
- 7 - the Work Plan shall be revised to reflect these items (see below).

LOWER VILLAGE WATER

Selectman Laura Spear reported that the Town Administrator is continuing to seek a solution to bring water to the Lower Village and that water for Lower Village remains a Board of Selectmen priority.

PERMIT/HAPPENINGS

It was reported that the former Mobil station was being rented for auto inspections and the King property is being sold to a septic waste hauling company. The LVC agreed that both of these proposed uses would require SPB Special Permits.

REVISED WORK PLAN:

Work Plan	Status
<u>Roundabouts</u>	On Hold for Lower Village Master Plan
<u>Traffic Islands</u>	Send letter to SHD requesting work
<u>Streetscape/Sidewalk Specifications</u>	Finalize at 09/22/10 meeting
<u>Fence Installation on South Side of 117</u>	Finalize location at 09/22/10 meeting
<u>Lower Village Signage Standards</u>	Discussion at 09/22/10 meeting, Draft at 10/13/10 meeting
<u>Town property east of Red Acre Road</u>	Send letter to SHD requesting work
<u>Gateway signage</u>	Review B. Sipler's proposals at 9/22/10 meeting
<u>Provide input on Permit Applications</u>	On Going
<u>FINAL REPORT – TOPIC OUTLINE</u>	Due by 09/22/10
<u>FINAL REPORT - DRAFT</u>	Due by 10/13/10
<u>FINAL REPORT - FINAL</u>	Due by 10/27/10

Adjournment

The meeting adjourned at 8:59 a.m.

Respectfully submitted,

Donald G. McPherson
Chairman